



## COALITION FOR CIVIL FREEDOMS ANNUAL REPORT 2018



## MISSION STATEMENT

Established in October 2010, the Coalition for Civil Freedoms, formerly NCPCF, is a coalition of national and local organizations as well as prominent individuals, whose mission is: To educate the public about the erosion of civil liberties and political freedoms in society; to provide legal advocacy and support for prisoners within the U.S. criminal justice system and their families targeted after 9/11; and to defend and preserve the rights of all people according to the U.S. Constitution, the Universal Declaration of Human Rights, and the Geneva Conventions.

## MEMBER ORGANIZATIONS

Committee to Stop FBI Repression (CSFR) ♦ Council on American Islamic Relations - FL (CAIR-FL) ♦ Creating Law Enforcement Accountability and Responsibility (CLEAR) ♦ Desis, Rising Up and Moving (DRUM) ♦ Friends of Human Rights (FHR) ♦ International Action Center (IAC) ♦ Islamic Circle of North America Council for Social Justice (ICNA-CSJ) ♦ Muslim Legal Fund of America (MLFA) ♦ National Lawyers Guild (NLG) ♦ The Aafia Foundation (TAF) ♦ Project Support and Legal Advocacy for Muslims (Project SALAM) ♦ United National Antiwar Coalition (UNAC) ♦ Love Has No Borders



## A LETTER FROM THE DIRECTORS

Dear Friend of CCF,

For the first time in a while, we have witnessed some positive developments in the areas of criminal justice and sentencing reform with the First Step Act passing in Congress and signed into law by the President in late December. While this law may not directly affect prisoners on whose behalf CCF advocates, it shows that with enough grassroots support and determination, civil liberties groups can help remedy some past injustices and push for legislation that could restore fairness and justice in our country.

During our eighth family conference last October, family members who were joined by CCF staff and supporters, spent a day on Capitol Hill to lobby for the First Step Act and criminal justice reform, and to educate lawmakers about the unjust cases of their incarcerated loved ones. CCF chairman of the board, Steve Downs, co-led a lobbying workshop for family members, and presented on his own successes in helping to pass a bill in New York to create a commission on prosecutorial misconduct. Building on this energy and success—and feeling empowered to take our message to Washington—we all felt it was time that CCF introduces its own legislative agenda that can directly impact victims of preemptive prosecution who were unfairly targeted in the government’s “war on terror”. Immediately following the conference, our legal team in Albany began drafting the text of the proposed bill which we now refer to as the Entrapment and Government Overreach Relief Act, or the EGO Relief Act.

Over the last year, we also felt encouraged by hopeful signs in a number of cases, two of them involving Muslim inmates who were sentenced to life in prison. Following a Supreme Court decision in the case of *Sessions v. Dimaya* in April 2018, a federal judge in Virginia resentenced Saifullah Chapman and Masoud Khan to time served because the ruling involved the definition of a “crime of violence” which was too vague in their cases. In other cases, judges gave fairer sentences and did not seem to be overtaken by the fear and hysteria surrounding terrorism cases since 9/11.

In 2019, we hope to continue to expand our legislative advocacy work to push for criminal justice reform. Our team has already begun publishing numerous op-eds, initiated meetings with congressional staffers and civil liberties allies, and have updated CCF’s comprehensive *Inventing Terrorists* report. We look forward to another year of working to support political prisoners and their families. We also hope to continue to educate the public about these threats to our civil liberties and, in doing so, provide them with a tangible means to fight back and carry our message forward to elected officials.

Onward,



Mel Underbakke, PhD  
Executive Director

Leena Al-Arian  
Associate Director

## STAFF



Mel Underbakke, Ph.D.  
Executive Director



Leena Al-Arian  
Associate Director



Kathy Manley, Esq.  
Legal Director



Hatem Fariz  
Development Director



Ashley Young  
Prisoners & Families Coordinator

## BOARD OF DIRECTORS

Stephen Downs  
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UNAC

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Family Member

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ICNA-CSJ

Tarek Ismail  
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Ghassan Ballut  
Former Political Prisoner

Mauri' Saalakhan  
The Aafia Foundation

Sara Flounders  
IAC

Theodore Micceri  
FHR

Fahd Ahmed  
DRUM

Sonali Sadequee  
Family Member

Jonathan AC Brown  
Director, ACMCU



## CCF'S 2018 IMPACT

This last year was very busy for our small staff and network of volunteers and supporters. For the first time in more than a decade, a victim of government overreach who was on trial for terrorism, facing life imprisonment, was acquitted by a jury and able to return home to her family. CCF led a dedicated media and grassroots campaign for her freedom, and offered her and her family support and resources during the trial and beyond.

Thanks to our volunteers and generous donors, CCF was able to carry out and expand on its flagship programs. For the eighth year, our Ramadan Gifts Program was a success, with more than 200 Muslim political prisoners receiving a gift of \$100 to their commissary accounts, and accompanying greeting cards and letters of support. We also built new relationships with other impacted families around the country, from Florida, New York, Ohio, Atlanta, Kansas, and Maryland, some of whom even joined our family conference and lobby efforts for the first time. We filmed family members telling their stories, shared them on our social media pages and email list, and gave as many as we could the opportunity to present with us on educational panels in various cities.

We continued our outreach to the Muslim community by tabling and speaking on panels at two Islamic conferences in front of several hundred people. We also held events at mosques, including a large public event at the Diyanet Center featuring Vince Warren, the executive director of the Center for Constitutional Rights. Outside of the lecture hall, we exhibited posters on several victims of preemptive prosecution and manufactured crimes. Mel Underbakke also presented at various churches and colleges, and our team spoke on two panels at Left Forum in New York with prominent writers and journalists.

For the second year, CCF held a lobby day for impacted family members after training them in civic engagement, advocacy, and impactful storytelling. Policy recommendations were prepared by our legal director, Kathy Manley, and families were able to provide personal accounts of their experiences. With the encouraging passing of the First Step Act in Congress late last year, which received wide bipartisan support, we hope to push our own legislative agenda that focuses on victims of entrapment and government overreach.

Whenever possible, our team has tried to provide comfort and support to family members and inmates through prison visitation, writing letters, and attending important court dates. When inmates complained that their religious rights were being violated, our team met with the office of the head chaplain of the Bureau of Prisons in Washington, D.C. to advocate on their behalf. We have initiated talks on developing a volunteer-based federal Muslim chaplain program to ensure that prisoners have access to spiritual guidance as well as an advocate who can help secure their freedom to practice their faith.

Our national database of preemptive prosecutions and thought crimes continues to be one of the most comprehensive resources in the country. Kathy Manley and Steve Downs have been updating their 2014 *Inventing Terrorists* report, with a projected release date of early 2019. Kathy has also continued to provide legal support to prisoners who are experiencing hardship in prison or held under arbitrarily punitive measures.

Despite our limited capacity, we have made an imprint this past year and succeeded in touching new lives. We are always gratified by the positive feedback we receive from the families, who tend to be our top volunteers and supporters.

We look forward to another year of dedicated advocacy until all are free!



## CCF 2018 HIGHLIGHTS

### OUTREACH - NEW YEAR'S DAY CommUNITY PICNIC

Each year, the Coalition for Civil Freedoms co-sponsors a "CommUNITY Picnic" in Tampa, Florida, in a public display of solidarity with area Muslims. Hundreds of people attend this gathering annually to enjoy good food, music, and see friends—both old and new. Several Temple Terrace City Council members also attended. In 2018, the fourth annual gathering was sponsored by Friends of Human Rights, Islamic Community of Tampa, Social Action Committee of the First United Church of Tampa, and The Bridge.





## CCF 2018 HIGHLIGHTS

### ADVOCACY - Nicholas Young's Sentencing & Appeal

In late 2017, CCF established a relationship with impacted family member, Ashley Young, the sister of DC metropolitan police officer, Nicholas Young, who was unfairly pursued for six years and entrapped in 2016. Ashley has since become more involved with the coalition, becoming a member of the board before joining our staff in October 2018 as the Prisoner and Family Coordinator.

On February 23, 2018, Nick was unjustly sentenced to 15 years in prison by Judge Leonie Brinkema in Alexandria, VA. A number of coalition members wrote letters of support for Nick to the judge and were present to show their solidarity with the Young family. Nick's attorneys have since filed an appeal and gave oral arguments on November 1 of last year. We will continue to support the family and advocate on behalf of Nick until he is free.

*From Left: Sue Udry (Defending Rights & Dissent), Mauri' Saalakhan (The Aafia Foundation), Ashley Young (CCF), Shamsa Noor Wehelie (Mother of political prisoner), Hawa Wehelie (CCF), and Rameez Abid (ICNA-CSJ) stand in front of the federal courthouse in Alexandria, Virginia. (February 2018)*



CCF Executive Director Mel Underbakke and Fred Bryant traveled to Richmond, VA to attend oral arguments in Nicholas Young's appeal at the Fourth Circuit Court of Appeals. They accompanied his sister Ashley and mother, Joy, along with other supporters. (November 2018)



## CCF 2018 HIGHLIGHTS

### ADVOCACY - The Noor Salman Trial

The Coalition for Civil Freedoms has long supported Noor Salman in her quest for justice, beginning with sending her a gift of \$100 during Ramadan 2017.


Prior to her trial, our efforts focused on calling attention to her case with a narrative other than the false one provided by the government to the mainstream media. To that end, CCF staff partnered with Florida activist, Ahmed Bedier of United Voices, and established a relationship with Noor's family. We helped the family hire a media representative based in Orlando, a former journalist named Susan Clary who previously covered court cases for the St. Petersburg Times, and wrote for an LGBT publication in Orlando for two years. Susan quickly became the public spokesperson for the family and was present each day at trial to provide comments to the media, along with Ahmed Bedier.

Also before the start of the trial, Mel spoke with media representatives in the Orlando area, did an interview with a Tampa community radio station about Noor's case, she met with local ministers, and held a public educational event about her case at a local church. Leena Al-Arian also reached out to Glenn Greenwald of *The Intercept* to cover this important case and continued to provide resources and information to the outlet to counter the false narrative that had previously dominated the coverage.

CCF also helped purchase clothes for Noor to wear at trial, and we attended first day to hear the opening arguments, and we stood outside the Federal Courthouse with a banner that read "Everyone Deserves a Fair Trial".



*Noor Salman's family members with Rev. Warren Clark (retired pastor of First United Church of Tampa), Ahmed Bedier (United Voices) and Susan Clary (family media representative) March 1, 2018*



**FIRST UNITED CHURCH OF TAMPA  
FELLOWSHIP HALL  
THURSDAY, FEB 22, 7 - 9 PM  
7308 E. FOWLER AVE. TAMPA, FL**

**STAND UP FOR  
NOOR SALMAN!**

Noor Salman, the abused widow of Omar Mateen, is facing the possibility of life in prison for the violence committed by her abusive husband who killed 49 people in an Orlando nightclub. The government will claim that Noor knew of his plans in advance and could have stopped him. Noor's attorneys say that she did not know and was coerced into signing a confession without a lawyer present during an 18-hour interrogation. Noor Salman is a simple woman, a stay-at-home wife and mother of a four-year-old son. Should an abused woman who committed no violence be imprisoned? Is it fair to prosecute her for her husband's crimes and deprive a young child of his mother? Women are getting a voice, and are finally being heard and believed. Who will stand up for Noor Salman?

**Beaten, Bruised and Broken**  
By Catherine Seybold

She hears you whispering  
She knows what you are thinking  
"Why doesn't she just leave him?"

She knows you just don't understand

You don't understand the fear  
The fear of staying  
The fear of leaving  
The fear of living  
The fear of dying

You see the bruises she wears  
On the outside  
You are blind to the ones she wears  
On the inside

He tells her he is sorry  
He promises he will never hit her again  
He promises  
He promises  
He promises

Then....

He tells her he will kill her if she leaves  
She KNOWS he will kill her if she stays!

**SPEAKERS**

Ahmed Bedier, United Voices

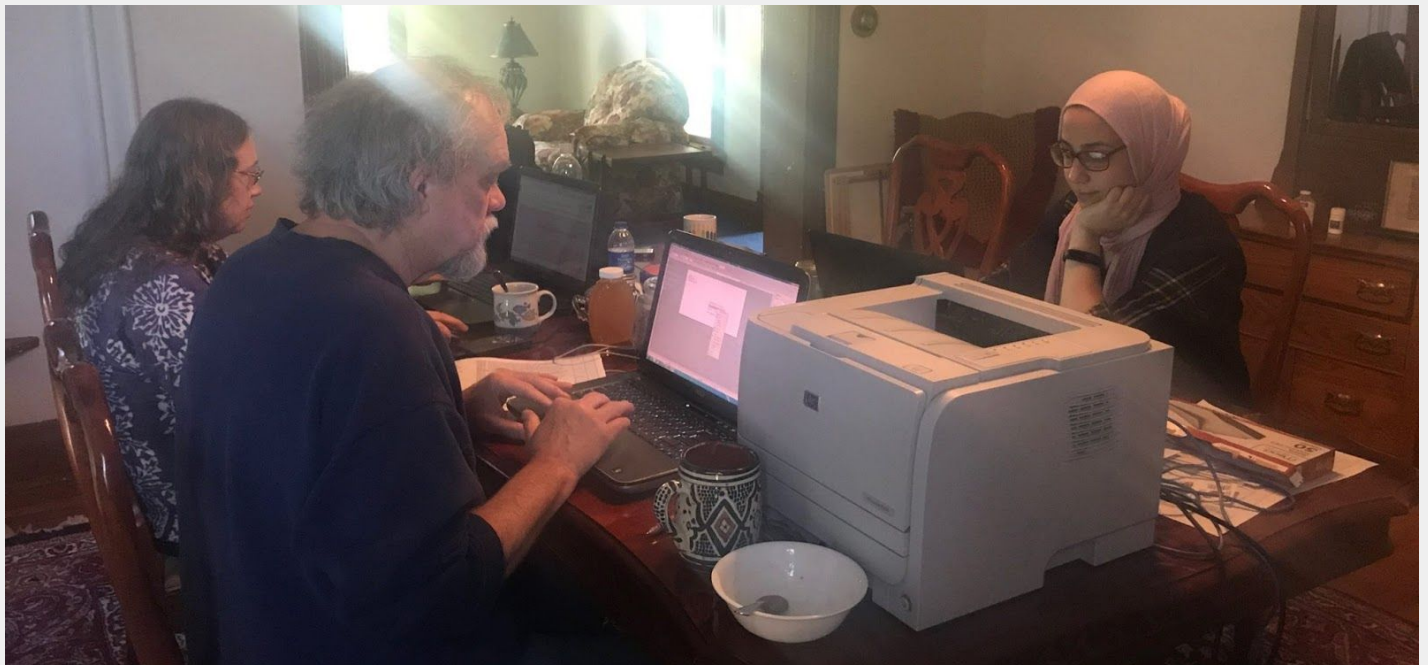
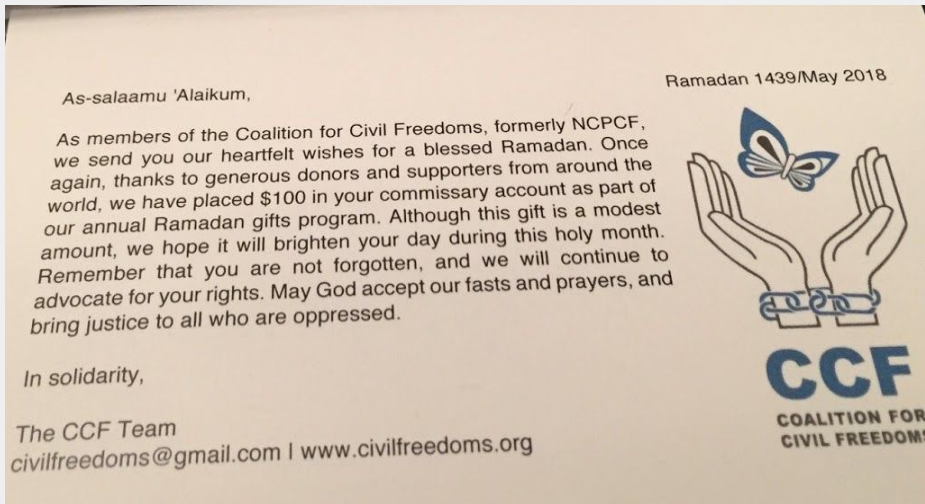
Catherine Seybold, M.A., Counselor Education and poet

Mel Underbakke, Ph.D., Coalition for Civil Freedoms and Friends of Human Rights



## 2018 CCF HIGHLIGHTS RAMADAN GIFTS PROGRAM

In April 2018, we succeeded in carrying out our annual Ramadan Gifts Program to over 200 prisoners. Gifts in the amount of \$100 were deposited in each prisoner's commissary account so they may purchase basic items during the holy month of Ramadan. We also mailed prisoners Ramadan greeting cards with a letter insert from the organization to let them know they are supported and not forgotten. As a result, many prisoners wrote us letters of thanks and new family members got in touch with our organization.



*CCF staff and volunteers hard at work sending money orders to political prisoners.*

## CCF 2018 HIGHLIGHTS EDUCATIONAL OUTREACH

In 2018, CCF presented two panel sessions and tabled at the ICNA-MAS Annual Conference in Baltimore. The panels included family members Mariam Abu Ali (sister of Ahmed Abu Ali), and Ashley Young (sister of Nicholas Young). In addition, one of panels featured Miko Peled (author of *The General's Son* and *Injustice: The Story of the Holy Land Foundation Five*, and the other included Hassan Shibly, Executive Director of CAIR-FL. Both sessions were very well-attended. CCF staff, Mel, Leena, and Kathy Manley also spoke on the panels.



We also set up our replica of a solitary confinement cell, and had a table in the exhibit hall.

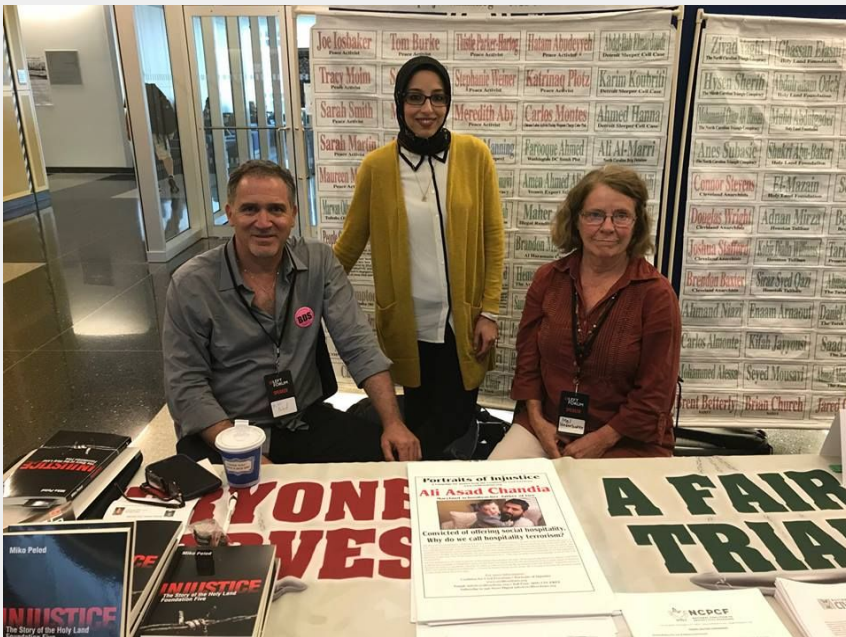


CCF also co-sponsored another talk by Miko Peled at Luther College, Decorah, Iowa on April 13. He then joined us again for many other talks at various conferences and events throughout the country.



## CCF 2018 HIGHLIGHTS EDUCATIONAL OUTREACH

In addition to ICNA-MAS, impacted family members and staff spoke and/or tabled at four other conferences: Left Forum (NYC), AMP (Chicago), a prison abolition conference (Buffalo, NY) and at our own conference at the Diyanet Center (Lanham, MD). We also held events in Florida, Iowa, Minnesota, and New York. Speakers included Miko Peled, journalist Murtaza Hussain of The Intercept, CCF staff, Mel, Leena, and Kathy, and family member, Ashley Young, among others. In Buffalo, Kathy Manley and Laila Yaghi spoke on a panel.



CCF invited Nida Abubaker, the daughter of Shukri Abubaker, one of the Holy Land Foundation Five, who was sentenced to 65 years for humanitarian aid to Palestinians, to speak at events in Florida and Chicago, along with Miko Peled.



CCF led a campaign to mark the solemn ten year anniversary since the conviction of the five innocent men, including issuing a widely-released statement that was shared by notables such as Angela Davis, and t-shirts with the call to "Free the HLF 5" and #tenyearstoolong hashtag.

## CCF 2018 HIGHLIGHTS LEGAL SUPPORT

One of CCF's key program areas is providing legal support to prisoners, whether it is to monitor and help alleviate harsh prison conditions, filing legal briefs and petitions on behalf of prisoners, or maintaining a national database of victims of preemptive prosecution. **Below are a few highlights prepared by CCF Legal Director Kathy Manley:**

### **Database & Ramadan List**

- Maintained and updated database of all the cases we follow (over 1000 on it)
- Updated our prisoner mailing list regularly since prisoners are often moved
- Analyzed many cases which have elements of preemptive prosecution but are not purely preemptive to decide whether to recommend including them on our Ramadan gift list. Later, Kathy met with the team and finalized those decisions. Kathy drafted the criteria we agreed on and added many of the cases to the gift list
- Updated the Inventing Terrorists Report using the 2015 DOJ list of "terrorism" cases (in addition to the previous 2010 DOJ list)

### **Research and Advocacy in Individual Cases**

- Researched law on halal food and sent it to a prisoner
- Researched group prayer at Terre Haute CMU
- Wrote sentencing letters of support for Nicholas Young and Patrick Stein
- Wrote letter for Yusuf Wehelie to try to get lower security designation
- Wrote letters requesting transfers for Rezwan Ferdous and Mohammed Shnewer (Rezwan was transferred after having been beaten by guards, but he was sent all the way to California, despite his family living in Boston)
- Advocated for Rafil Dhafir who was having trouble with guards at Devens
- Prepared and sent several documents Dritan Duka requested on his case, which were taken from him when he was transferred, and did several hours of legal research for him
- Researched Emanuel Lutchman's case – trying to get lawyer for him to try to get his plea vacated because his old lawyer got him to plead guilty to the maximum sentence he could get
- Spoke to US Marshals a couple of times on behalf of Asif Salim – this helped get him transferred to a different (pretrial) facility
- Worked on getting medical records for Farouque Ahmed and updated ones for Mohammed Hossain
- Helped Yassin Aref's third son get citizenship – which involved filing a lawsuit. He was naturalized in December 2018. I spent a lot of time (and this is continuing) trying to get Yassin Aref out of immigration detention – either by him being sent to Iraq, or, if six months pass after October 2018 – trying to get him released on bond
- Corresponded with and spoke on the phone with several other prisoners and gave them information.
- Spoke at various colleges and events, including a prison abolition conference in Buffalo with Laila Yaghi and then drove with her to visit her son, Ziyad, in prison
- Wrote article on Hopeful Trends in Terrorism Cases, published on Counterpunch in January 2019

### **Legislative Advocacy**

- Prepared lobbying materials (mainly on First Step Act) for the lobbying after the Family Conference
- Drafted language for our own bills – on 1) creating an entrapment defense (where to be convicted the target had to have taken "substantial steps" toward committing the offense before the informant came into his or her life); 2) requiring that in order to be convicted of material support to terrorism, there must be proof of an intent to support violence and 3) requiring that when classified evidence is provided to the judge, it must also be provided to defense counsel (if given a security clearance.) Also started writing support memos for the bills, called the EGO Relief Act – Entrapment and Government Overreach



## CCF 2018 HIGHLIGHTS

### EIGHTH ANNUAL CONFERENCE FOR FAMILIES OF POLITICAL PRISONERS

The Coalition for Civil Freedoms held its eighth conference for families of political prisoners “Families United: Working Together for Justice” in October. The conference was held at the Diyanet Center of America in Lanham, MD with around 75 family members attending—including some new family members—as well as CCF staff and volunteers. Some of the family members had been at every conference, while several others were attending for the first time.

The conference began with a public event titled “Caged and Forgotten: Muslim Political Prisoners in Post-9/11 America”, moderated by Laila Al-Arian. The keynote speaker was Vince Warren, Executive Director of the Center for Constitutional Rights (CCR). Lawyers from the Center for Constitutional Rights have represented many of the CCF family members, including Sara Jayyousi and Mariam Abu Ali, both of whom spoke at the event. Other speakers with unjustly incarcerated loved ones were Laila Yaghi, whose son Ziyad was unjustly sentenced to 31 years, and Hawa Wehelie, whose brother Yusuf is also serving a harsh 10-year sentence. Dr. Jonathan Brown, whose father-in-law Sami Al-Arian was formerly incarcerated, and Ahmed Bedier, Executive Director of United Voices, also spoke.



The rest of the weekend was devoted to workshops for the family members. Ann Espuelas, the Director of Family Outreach and Storytelling at Families Against Mandatory Minimums (FAMM) helped teach families, particularly those lobbying, how to effectively tell their stories in order to reach the heart of the listener. In the afternoon session, Lynne Jackson (CCF), Steve Downs (CCF) and Ahmed Bedier (United Voices) discussed the importance of meeting with lawmakers, and provided instruction in the how-to of lobbying – including some roleplay for the participants. Downs also elaborated the steps involved in getting a bill passed in Congress.



## CCF 2018 HIGHLIGHTS

### EIGHTH ANNUAL CONFERENCE FOR FAMILIES OF POLITICAL PRISONERS CONTINUED...

This was followed by a legal session in which four attorneys provided updates on recent changes in the law, emphasizing some of the positive things that have happened such as the recent Supreme Court decision in *Sessions v. Dimaya*, which led to the release of two Muslim political prisoners serving life sentences, Saifullah Chapman and Masud Khan. The attorneys were also available to answer questions from family members. Participating attorneys were Kathy Manley (CCF Legal Director), Steve Downs (former Ex. Dir. of CCF), and Hassan Shibley of CAIR-FL. Rachel Meeropol, Senior Staff Attorney for CCR also joined via Skype. On Sunday morning, Kathy Manley led a Legislative Advocacy Planning session, and on the



following day, thirty of the conference attendees, including some younger advocates, went to Capitol Hill to tell their stories in the offices of fifteen Senators and advocate for two prison reform bills.



While the adults were occupied over the weekend, the youth were also busy in sessions led by Hany Massoud (producer at *Democracy Now!*), Ayesha Hoda, Nida Abu Baker, Abdulrahman Rashid, and Juan Underbakke. Workshops involved video production, art and sports. In addition to the artwork, the youth created, directed, and acted in a video called "The Injustice of the World"





## CCF 2018 HIGHLIGHTS FAMILY LOBBY DAY

After our 8th annual conference wrapped up, a delegation of 30 family members, staff, and volunteers stayed through Monday to participate in our family lobby day on Capitol Hill. Focusing on the First Step Act, which passed in both houses and was signed into law in December by the President, we met with the offices of fifteen senators to advocate for criminal justice reform. In addition, family members eloquently told their stories, discussed the cases of their loved ones in prison, and asked for more humane treatment and for them to be moved in closer proximity to their families. The experience left many feeling empowered and motivated to continue to advocate and return to Capitol Hill until justice is restored.



*Impacted family members lobbying for their loved ones on Capitol Hill*



## CCF 2018 HIGHLIGHTS PRISONER & FAMILY SUPPORT

As part of our efforts to support political prisoners, CCF actively tries to assist inmates facing hardship in prison and remains in communication with them through electronic and snail mail. We also make an effort to build a relationship with their families on the outside, and engage them in our advocacy work whenever possible. Below are some highlights of our prisoner & family support impact in 2018, prepared by CCF's Prisoner & Family Coordinator, Ashley Young:

For nearly ten years, CCF has continued two main initiatives that supports our prisoners and their families:

1. Annual Ramadan Gift
2. Annual Family Conference

In addition to these key programs, which have become a staple of our organization, we have aided in the following ways this past year:

- Purchased trial clothes for defendant Noor Salman
- Found pro bono trauma therapists for a former inmate and also an impacted family member
- Executive Director made visits with prisoners and drove a loved one to visit with her son
- Attended key court dates in trials, sentencing, and appeals
- Wrote sentencing letters to judges on behalf of defendants
- Sponsored 10 year awareness anniversary campaign for the Holy Land Foundation 5
- Connected to multiple new family members in both ongoing and former cases
- Meeting with Heidi Kugler at the office of the head chaplain in DC to address religious issues and Muslim chaplains at the federal level
- Got donors for religious books requested by inmates who are without access to Muslim chaplains
- Connected a family to immigration lawyers regarding post-release deportation
- Empowered three family members to lobby in their home offices through education, after our 2018 Family Conference and Lobbying Day
- Continued correspondence with inmates via prison system email and traditional mailings
- Provided various platforms for impacted family members to speak on panels and at conferences

The response of the families to our conference weekend was very positive. John Cornell, whose son Christopher was entrapped by a paid FBI informant and sentenced to 30 years in prison, attended our conference for the first time. He had this to say about it: *"I wanted to thank you and all the wonderful people we had the pleasure to spend the weekend with. I have never seen so much love and compassion and I am so glad that I attended ... I will be putting some articles together and plan on making an appointment with the senators here in Ohio. . . . I might not have much to offer but I am so proud to be a part of my new family. "*

(From Left: Ashley Young, Angela Cornell, John Cornell)





## CCF 2018 HIGHLIGHTS PRISONER & FAMILY SUPPORT CONTINUED...

CCF staff also frequently visits prisoners. For example, in the summer of 2018, Mel Underbakke accompanied Laila Yaghi, mother of Ziyad Yaghi, on her visit to her son for the first time in over a year, and visited another in Massachusetts. After speaking alongside her at a conference in Buffalo, NY, Legal Director Kathy Manley also drove Laila to visit her son at a federal prison in Raybrook, NY. In December, Associate Director Leena Al-Arian visited an inmate in Virginia.



*"I have to say that if there were more people like Mel Underbakke the world will be a much better place. This angel came and picked me up and we drove all the way to Raybrook, NY. We visited Ziyad, unfortunately he was in the SHU (now he is out) and I got to talk to him through a monitor. My heart is filled with sorrow to see a young man imprisoned unjustly, but I still thank God for people like Mel Underbakke and the people of CCF and that I got to see Ziyad. I always thank you God, for your mercy surpasses your anger and that you put good people in my way like Mel Underbakke. We also got to see a wonderful lady that I empathized always with her and her family's plight, Leena Al-Arian. Leena Al-Arian was so hospitable, sweet and generous. May God Almighty reward Mel Underbakke, Leena Al-Arian and the people who work for justice. May God keep watching over them and bless them with a happy life and a happy afterlife. May the world change to be a*

*better place and all the tyrants and people who are greedy soften their hearts and become better people."* Laila Yaghi, June 29, 2018

### More testimony from inmates that CCF supports:

*"I realized how much leverage you have after you helped save my life when I was in the CMU. It was a weird story, but thanks a lot (sincerely)."*

*"Honestly Mel, that surprise visit of yours was one of the best things that happened to me in almost 11 years in prison. This was technically the only contact visit I have ever had since I came to the BOP."*



*(From Left: Impacted Family Members and Members of the CCF Team, Sonali Sadequee and Ashley Young)*

## CCF FINANCIAL REPORT (January-December 2018)

### Revenue Summary

Beginning Balance (as of January 1, 2018)			\$9,894.81		
Remaining Balance (as of December 31, 2018)			\$29,125.56		
Total Revenue	\$104,921.00 <sup>1</sup>	Total Expense	\$85,690.25 <sup>2</sup>	Net	\$19,230.75

I. <u>Revenues</u>	Totals	Percent of Total <sup>3</sup>
<b>A. Total Revenue by Type</b>	<b>\$104,921.00</b>	<b>100.0%</b>
1. General Donations	\$21,560.00	20.6%
2. Special Projects (C below)	\$83,360.18	79.4%
3. Joining/Membership	\$0.00	0.0%
4. Tickets Sales	\$0.00	
5. Product Sales	\$0.00	
6. End of Year Appeal	\$0.00	
7. Other – includes refunds and returns	\$0.82	< 0.1%
<b>B. Ticket Sales Total</b>	<b>\$0.00</b>	
<b>C. Special Projects Revenue Total</b>	<b>\$83,360.18</b>	<b>79.4%</b>
1. Ramadan Gift Program	\$27,080.00	32.5%
2. Families Conference Appeal	\$56,280.18	67.5%
3. Other	\$0.00	0.0%
4. Families Assistance Program	\$0.00	
<b>D. Product Sales Total</b>	<b>\$0.00</b>	
<b>E. Other-Refunds, Returns/Loans Total</b>	<b>\$0.82</b>	<b>&gt;0.1%</b>
<b>II. <u>Expenses Total</u> (details in II below)</b>	<b>\$85,690.25</b>	
Balance as of December 31, 2017	\$9,894.81	
Balance as of December 31, 2018	\$29,125.56	
Outstanding Revenue	Facebook Fundraiser	

<sup>1</sup> Includes \$11,934.75 in Anonymous/Cash donations for Ramadan, fails to include \$6,000 Donations from ICNA & MAS for Conferences, and many hours and \$\$\$ of in-kind contributions by supporters.

<sup>2</sup> Includes \$11,934.75 in Ramadan anonymous & cash donations

<sup>3</sup> Due to rounding, these don't sum to 100.00%



**II. Expenses**

<b>Type</b>	<b>Amount</b>	<b>Percent of Total</b>
<b>A. Salary/Compensation</b>	<b>\$29,250.00</b>	<b>34.3%</b>
<b>B. Ramadan Gift Program</b>	<b>\$22,854.55<sup>4</sup></b>	<b>26.8%</b>
<b>C. Families Conference Program</b>	<b>\$25,171.54<sup>5</sup></b>	<b>29.6%</b>
<b>D. Other Committees/Programs</b>	<b>\$7560.11</b>	<b>8.9%</b>
[See details (F) below]		
<b>G. Regular/Stationary Expenses</b>	<b>\$343.82</b>	<b>0.4%</b>
[See details (G) below]		
<b>Total Expenses</b>	<b>\$85,690.25</b>	<b>100.00%</b>
<b>F. Other Committees/Programs</b>	<b>\$7,560.11</b>	<b>8.9%</b>
1. News Digest	<b>≈\$4,000.00<sup>6</sup></b>	<b>≈4.0%</b>
2. Website/Domains	<b>\$196.49</b>	<b>0.1%</b>
3. Development Committee	<b>\$586.16<sup>7</sup></b>	<b>0.5%</b>
4. Education Committee	<b>\$6.00</b>	
5. Printing/Publications	<b>\$1,452.80</b>	<b>1.7%</b>
6. Prisoners (See Ramadan & Families Committee)	<b>\$0.0</b>	<b>0.0%</b>
7. Legal Work	<b>≈\$1,000.00<sup>8</sup></b>	<b>≈\$1.2%</b>
8. Travel/Transportation	<b>\$4,637.13<sup>9</sup></b>	<b>5.4%</b>
9. Other	<b>\$1,191.76</b>	<b>0.5%</b>
<b>G. Regular/Stationary Expenses</b>	<b>\$343.82</b>	<b>0.4%</b>
1. Assets/Equipment	<b>\$58.76</b>	<b>0.2%</b>
2. Office Supplies/Postage	<b>\$111.05</b>	<b>0.4%</b>
3. Telephone	<b>\$0.00</b>	<b>0.0%</b>
4. Mailbox	<b>\$136.00</b>	<b>0.4%</b>
5. Bank/Credit Card/PayPal Fees	<b>\$38.01</b>	<b>0.4%</b>

<sup>4</sup> Includes \$11,934.75 from anonymous Ramadan cash donations.

<sup>5</sup> In fact, total expenses were circa \$40,000, however, they show throughout financial statement

<sup>6</sup> Mostly in Salary, not included in totals except as Salary

<sup>7</sup> Includes Mailchimp Fees

<sup>8</sup> Mostly in Salary, not included in totals except as Salary

<sup>9</sup> Includes non-Family Conference Travel, Hotel/Lodging & Meals